



*Embassy of the United States of America
Phnom Penh, Cambodia*

January 03, 2014

Questions and Answers

Solicitation SCB60014R0003 – Vehicle Rental Services for U.S. Embassy-Phnom Penh.

Questions have been received regarding the Solicitation *SCB60014R0004* – Vehicle Rental Services for U.S. Embassy-Phnom Penh.

Note to Offerors:

The information contained within these questions and answers is provided for informational purposes and under no circumstances shall it be construed to change any terms or conditions or requirements within the solicitation. If any answer does address a change in the solicitation, it will reference an Amendment. In addition, for any answer provided regarding the claims data incurred under the existing contract, please be advised that this data may not be indicative of future claims and could change.

Therefore, it is each offeror's decision on whether to use or not to use this information. However, under no circumstances shall the U.S. Government be liable for this data or shall it become the basis for a request to adjust the premium rates once the contract is awarded.

The questions and answers are as follows:

Q1: The quantity of the vehicles that you have mentioned stands for quantity of each model or number of days? For example, CLIN 0001 SEDAN, PHNOM PENH – 4. What does the #4 depicts? Number of Sedans needed or number of days needed for Sedan?

Answer 1: In each of the 3 requirement tables, the estimated quantity column mentions the estimated number of days, e.g. total rental days estimated for a year.

Q2: Prior to how many days will the USG send us your requirement?

Answer 2: We are unable to set a specific time when the requirement would arise. Each requirement would be communicated as soon as possible. The available information in the solicitation on the document is the annual estimation of requirements.

Q3: You have asked us to quote for different provinces. Will your customer leave from Phnom Penh to those provinces and return back or do your customers originate in those provinces? Please clarify. If they originate from Phnom Penh, province like Siem Reap are far. In such case, should the driver stay in that province over night until the customer returns back to Phnom Penh?

Answer 3: With regard to provincial travel, the itinerary is normally from and to Phnom Penh regardless of any destinations in the provinces. In other words, the vehicle rental with driver will require the driver to stay overnight depending on the number of rental days required in the provinces.

Q4: What will be the number of hours leased per day? Is it 8 hours? If we exceed 8 hours, how will the USG calculate the rental period? Please explain.

Answer4: The solicitation is amended on Section B.3.2.3 regarding the daily rate and daily hours.

Q5: Who is responsible for food and water for the driver? Does he has to take care by himself or will USG provide food & water while on duty?

Answer 5: The quoted daily rate is all-inclusive; therefore, we do not cover any costs of food and water.

Q6: Regarding insurance, can this be provided on call basis? For example, if we receive a call for leasing 3 Sedans for 1 day, can we provide insurance only for that day?

Answer 6: Please refer to Section H.4 of the solicitation. The insurance covers third party liability and passenger liability, and property damage or losses per occurrence. Once awarded the contract, the contractor should consult with the insurance company to fulfill the insurance requirement in the Section H.4.

Q7: Will there be requirement on daily basis?

Answer 7: Section B of the solicitation provides only the information of the estimated annual requirements. There is no guarantee that there will be requirement/order on daily basis.